

**EVALUATION AND APPRAISAL REPORT
OF THE
CITY OF FELLSMERE COMPREHENSIVE PLAN
APPENDIX D – INTERGOVERNMENTAL COORDINATION ELEMENT**

OBJECTIVE ICE A-1: INTERGOVERNMENTAL COORDINATION ACTIVITIES. The City shall continue to coordinate activities with:

- 1) Government agencies having planning and impact assessment duties affecting the City;
- 2) Local government agencies and units providing services, but not having regulatory authority over the use of land;
- 3) Indian River County School Board; and
- 4) Indian River County, Sebastian, Vero Beach, and other local governments.

Policies	Current 2009 Conditions	Comments
Policy ICE A-1.1: Responsible Entity for Intergovernmental Coordination. The City Council or its designee shall be responsible for ensuring an effective intergovernmental coordination program for The City of Fellsmere. The Council or its designated representative shall represent the City on the Indian River County Metropolitan Planning Organization, and other county or civic boards, or committees.	The City actively participates in the MPO and other County or civic boards as applicable.	None.
Policy ICE A-1.2: Coordination of Transportation, Potable Water, and Wastewater Issues. The City shall increase intergovernmental coordination activities regarding issues involving: planning and financing of transportation system improvements; potable water system expansion, replacement, and financing; and planning and financing of wastewater collection systems for projects within and adjacent to the City.	The City has negotiated a number of interlocal agreements on various planning matters.	None.
Policy ICE A-1.3: Coordination of Technical Issues. The City will coordinate as needed on technical, planning, utility or other issues of mutual interest per agreements such as the Public School Interlocal Agreement or other joint planning or interlocal services boundary agreements.	The City has negotiated a number of interlocal agreements on various planning matters.	None.
Policy ICE A-1.4: Required Findings to Be Addressed in Development Review Process. The review of proposed developments shall include findings that indicate relationships of such proposed developments to the comprehensive plans of adjacent local governments.	Implemented through the local development review process.	None.
Policy ICE A-1.5: Cooperation with the Treasure Coast Regional Planning Council (TCRPC). The City shall coordinate with the Treasure Coast Regional Planning Council in the review of regional policies and standards that require coordination with local governments. The City of Fellsmere shall coordinate with TCRPC in all matters of regional significance in which the TCRPC desires City input, including but not limited to, comprehensive plan review, intergovernmental coordination, and review of projects of regional significance.	Implemented as requested by TCRPC.	None.
Policy ICE A-1.6: Coordination with Indian River County School Board. The City of Fellsmere shall continue to support the agreement with the Indian River County School Board, Indian River County and its Municipalities, that established an Interlocal Agreement (ILA) between the Cities, County and the School Board.	The City has maintained adherence to the requirements of ILA.	None.

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<p>Policy ICE A-1.7 Interlocal Agreements The City, County and School Board shall continue to work within the adopted Interlocal agreements to specifically address and continually monitor school capacity issues, school siting needs, affect of new development on schools which serve Fellsmere residents, and School Concurrency implementation. In addition, the City shall participate in programs developed in cooperation with the County and School Board to have representation on local planning boards or other committee activities designed to share information and problem solving.</p>	<p>The City has maintained adherence to the requirements of ILA and participates in boards and committees related to school planning.</p>	<p>None.</p>
<p>Policy ICE A.1.8: The City shall review site plans for school development projects inside the city limits consistent with the development standards identified in local, county and state regulations. Site plan review for school projects shall include but not be limited to:</p> <ul style="list-style-type: none"> • Compatibility with the surrounding properties • Environmental concerns • Health, safety, and welfare concerns <p>With respect to compatibility, the following design standards shall apply:</p> <ul style="list-style-type: none"> • Sites shall be multi-purpose, serving the community in a variety of functions, as expressed by the City • Buildings and sites shall utilized “Green” building and site design features • Sites design shall minimize adverse traffic impacts on adjacent properties. • Outside lighting will be designed to shield adjacent properties from school light sources. • Play areas, athletic areas and other outside areas will be designed to limit noise impacts on adjacent residential properties and shall be available/open to the public as long as safety concerns are addresses. • School buildings will be designed to complement the surrounding area in terms of height, bulk, landscaping, and architectural design. The City shall define architectural standards within the land development code for different prototype school buildings, such as those for use in an urban versus a suburban setting, in promoting a sustainable community. These standards shall be used by the IRCSD when land or other donations are conveyed for public school use. • The City may require certain design principles in order to mitigate compatibility issues or address city desires, including, but not limited to vegetative buffers, open space areas, and setbacks may be used to mitigate potential compatibility problems. 	<p>No new schools have been constructed in the City during the review period.</p>	<p>None.</p>

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OBJECTIVE ICE A-2: MANAGE AND COORDINATE FUTURE LAND USE DECISIONS. The City of Fellsmere shall enforce land development codes that ensure that land development activities, resource conservation, and infrastructure issues, which transcend jurisdictional boundaries, are managed in a manner that includes timely coordination with County, regional, and State agencies having jurisdictional authority. Management of land and physical improvements identified on the FLUM will be regulated in order to protect and/or conserve natural systems, including locally significant plant species, soil conditions, vegetative communities, natural habitats, and water bodies. Land use shall also be predicated on availability of man-made infrastructure and service systems required to support respective land use activities.

Policies	Current 2009 Conditions	Comments
<p>Policy ICE A-2.1: Coordination of Development and Growth Management Issues. The City shall pursue resolution of development and growth management issues with impacts transcending the City's political jurisdiction, by participating in the Indian River County MPO and other planning technical committees formed by the County. Issues of regional and state significance shall be coordinated with the regional or State agencies having jurisdictional authority. Issues to be pursued include, but are not limited to, the following:</p> <ul style="list-style-type: none"> • Impacts of development proposed in the Comprehensive Plan on Indian River County, the region, or the State. • Indian River County land development activities adjacent to the City's corporate limits. • City of Fellsmere land development activities adjacent to the unincorporated area of the County. • Potential annexation issues. • Potable water and wastewater systems and issues. • Area wide drainage and stormwater management master plan, proposed improvements, and implementing programs. • Solid waste disposal. • Transportation improvements that impact the City (especially designated arterials and major collector streets). • Level of service standards for infrastructure system impacting the City and adjacent unincorporated areas. • Natural resource conservation, including land purchases by the State, SJRWMD, and/or the County • Coordination and implementation of the F-DOT 5-year Transportation Plan and County road improvement strategies managed through the Indian River County MPO • Level of service standards for public schools 	<p>The City actively participates in the MPO and other County or civic boards as applicable.</p>	<p>None.</p>
<p>Policy ICE A-2.2: Coordination with Adjacent Jurisdictions. The City shall file a written request with Indian River County to receive copies of all proposed comprehensive plans as well as future amendments as needed. The City shall review these documents for the purpose of intergovernmental coordination, and to promote consistency with the City's adopted Plan.</p>	<p>Implemented on an as needed or desired basis by the City.</p>	<p>None.</p>

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Policies	Current 2009 Conditions	Comments
Policy ICE A-2.3: Coordinating Provision of Services and Information. The City shall provide information and services concerning impacts of the Comprehensive Plan on development and resource conservation activities. Such coordination shall involve Indian River County adjacent Cities, and other public agencies in the region and the State by effectively interacting with such agencies as the respective agencies carry out their functions. Such information shall include providing information and services needed from the City to efficiently execute the respective programs of regional and State agencies.	The referenced coordination is being implemented through the continuing planning process at this time.	None.
Policy ICE A-2.4: Efficient Coordination of Land and Water Management. The City shall maintain land development codes incorporating administrative procedures to ensure efficient coordination of land and water management issues surrounding proposed development are carried out in a timely manner with all public entities having jurisdictional authority.	The referenced code provisions are actually those required by Policy ICE A2.5.	None.
Policy ICE A-2.5: Coordination of Development Approvals. The City shall maintain land development codes that include administrative and site plan review criteria that require applicants for development approval to obtain permits from appropriate County, regional and State agencies prior to commencing any construction authorized in a final development order from the City.	In place.	None.
Policy ICE A-2.6 Community Urban growth and services Area Boundary. The City will continue to work with the County and Cities on growth management issues.	The referenced coordination is being implemented through the continuing planning process at this time.	None.
Policy ICE A-2.7 Cooperative Planning. The City and Indian River County should explore an Interlocal Agreement/Joint Planning Agreement (JPA) to address planning and development issues of mutual concern or interest adjacent to the city's urban growth area; address annexation of both enclaves and new lands; and address facilities or services needs as applicable.	Discussions have occurred during the evaluation period. No ILA has resulted.	None.
Policy ICE A-2.8 Cooperative Environmental Planning & Management. The City shall continue to coordinate with the appropriate State Agencies in meeting the goals and policies of the St. Sebastian River Preserve State Park's Management Plan, the Indian River Lagoon Aquatic Preserve Management Plan, and the Indian River Lagoon Surface Water Improvement's Management Plan in order to protect and manage natural resources.	The referenced coordination is being implemented through the continuing planning process at this time and requirement for agency permits as applicable.	None.
Policy ICE A-2.9 Cooperative Freshwater Habitat Planning & Management. The City shall protect freshwater habitats necessary for the continued ecological stability of water dependent wildlife through coordination with the Florida Fish and Wildlife Conservation Commission, Florida Department of Environmental Protection, and other governmental agencies as appropriate.	The referenced coordination is being implemented through the continuing planning process at this time and requirement for agency permits as applicable.	None.

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OBJECTIVE ICE A-3: CONFLICT RESOLUTION. The City shall participate on the Indian River County Technical Coordinating Committee. The City shall use this Committee as an informal forum for resolving conflicts among Indian River County, municipalities within the County, the School Board, and other special purpose districts or entities which provide services but do not have regulatory authority over the use of land.

Policies	Current 2009 Conditions	Comments
Policy ICE A-3.1: Informal Mediation Process. The City shall work with and support effort by Indian River County to establish an informal mediation process for solving intergovernmental coordination problems among local governments and other units of local governments providing services but not having regulatory authority over the use of land.	Discussions have occurred during the evaluation period. No ILA has resulted.	None.
Policy ICE A-3.2: Mechanisms for Intergovernmental Coordination Review. The City shall use the Indian River County Technical Coordinating Committee structure as an informal conflict resolution forum to assist resolution of intergovernmental coordination problems.	The City has not utilized the TCC informal mediation process during the review period.	None.
Policy ICE A-3.3: Coordination with the Treasure Coast Regional Planning Council. Where the City is unable to resolve intergovernmental conflicts the City Council may use informal mediation processes provided by the Treasure Coast Regional Planning Council.	The City has not utilized the TCRPC informal mediation process during the review period.	None.

OBJECTIVE ICE A-4: INFRASTRUCTURE SYSTEMS AND LEVEL OF SERVICE STANDARDS. The City shall have adopted a revised concurrency management program (refer to Objective 9-1.5). The revised concurrency management program shall require specific issues surrounding level of service standards for existing and proposed public facilities within the City and adjacent areas, and shall be coordinated with all State, regional or local agencies or private entities having responsibility for the operation and maintenance of such facilities. This objective shall be measured through the implementation of the following policies.

Policies	Current 2009 Conditions	Comments
Policy ICE A-4.1: Prevent Proliferation of Urban Sprawl and Develop Efficient Systems for Coordinating the Timing and Staging of Public and Private Development. The City shall adopt revised Land Development Codes, including performance standards. The performance standards shall ensure that the location, scale, timing, and design of development shall be coordinated with public facilities and services in order to prevent the proliferation of urban sprawl and achieve cost effective land development patterns, within the Urban Services Boundary or corporate limits of the City, where practicable or feasible. Performance standards shall direct future development only to those areas where public facilities necessary to meet levels of service standards are available concurrent with the impacts of the development, or where provisions for public-private partnerships, or private sector provision of needed services has been created through development agreements, development orders, or other legal mechanism within the corporate boundaries or urban services boundary of the city.	The City has adopted and is continually maintaining the Land Development Code as specified within this policy.	Delete – the policy does not address intergovernmental coordination.

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Policy ICE A-4.2: Coordinate Regional/Sub-Regional Infrastructure Issues. The City shall work with Indian River County Utilities Department, the County's Solid Waste Disposal District, the North County Fire District, the Indian River County MPO, and other similar County committees in addressing issues surrounding regional or sub-regional infrastructure systems. Issues which shall be coordinated include, but shall not be limited to: wastewater and potable water systems improvements within the North County area; maintenance of the fire protection and emergency medical service in the North County area; improvements to several State Roads and County Roads; solid waste and hazardous waste disposal; and plans for "district" or "urban" parks in the North County area.	The referenced coordination is being implemented through the continuing planning process at this time.	None.
Policy ICE A-4.3: Cooperation with the Indian River County MPO. The City shall cooperate with the Indian River County MPO in assessing adequate level of service standards for regional transportation facilities.	The referenced cooperation occurs through the continuing planning process at this time.	None.
Policy ICE A-4.4: Ensuring Mutually Compatible LOS Standards. The City shall coordinate with state, regional or local entities having operational and maintenance responsibility for public facilities for which the Level of Service standards are being established to ensure mutually compatible standards.	The referenced coordination is being implemented through the continuing planning process at this time.	None.
Policy ICE A-4.5: Achieving Equitable LOS Standards for Facility and Service Delivery Systems. Coordination activities pursuant to the Objectives and Policies in this Element shall include consideration for equitable Level of Service standards for facility and service delivery systems consistent with the provisions of this plan.	The referenced coordination is being implemented through the continuing planning process at this time.	None.
Policy ICE A-4.6: Capital Improvement Program Coordination. During preparation of the annual capital improvements program, the City shall evaluate applicable State, regional, and local programs and other agencies' capital budgets (such as the School district) proposed for funding in order to promote consistency with the Comprehensive Plan.	Performed as part of the annual CIE update.	None.

OBJECTIVE ICE A-5: MULTI-JURISDICTIONAL ENVIRONMENTAL ISSUES. As a minimum standard, the City shall coordinate twice annually with the Indian River County Technical Coordinating Committee and/or other similar organization established by the County to ensure consistent and coordinated management of multi-jurisdictional environmental issues. The City shall similarly coordinate with the Fellsmere Water Control District and Vero Lakes Water Control District and St. John's River Water Management District on matters surrounding preservation of the Indian River Lagoon, water quality, and other development issues impacting stormwater management.

Policies	Current 2009 Conditions	Comments
Policy ICE A-5.1: Liaison with Permitting Agencies. The City shall establish a formal liaison with County, State, and federal agencies that have permitting responsibility within the City of Fellsmere.	Implemented as part of the continuing planning process and participation in numerous coordinating committees.	None.

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Policies	Current 2009 Conditions	Comments
Policy ICE A-5.2: Management of Water Quality and Other Resource Management Issues Impacting the City of Fellsmere. In order to effectively manage the impacts of development on natural resources and adjacent to conservation areas, the City shall coordinate with the SJRWMD in using the resources of their programs. The City will also coordinate issues impacting stormwater management with Fellsmere and Vero Lakes Water Control Districts. (No staff or board currently exist for the VLWCD.)	The City maintains a close working relationship with the districts and attends periodic meetings hosted by the districts.	None.

OBJECTIVE ICE B-1: PROCEDURES FOR MONITORING AND EVALUATION. The comprehensive planning process is continuous and dynamic in nature. Maintaining the effectiveness of the plan requires its periodic review. This program, required under 9J-5.005(7) FAC, provides orderly procedures for monitoring, updating, and evaluation of the plan and attendant Evaluation and Appraisal Report (EAR) (§163.3191, FS). For the purpose of monitoring, evaluating, and appraising the implementation of the comprehensive plan a seven-year program for monitoring, updating and evaluation shall be followed. The following are general procedures to be followed.

Policies	Current 2009 Conditions	Comments
Policy ICE B-1.1: Evaluation Periods: All chapters of the Comprehensive Plan shall be evaluated and updated as necessary at least every seven years. The Capital Improvements element shall be reviewed on an annual basis, in conjunction with the City's annual budget review.	The formal evaluation is conducted according to the schedule set forth by the State. The CIE has been maintained and updated on an annual basis.	Delete – address in Chapter 9, the Evaluation Element.
Policy ICE B-1.2: Citizen Participation. The public shall be encouraged to participate in the evaluation process by the holding of at least one workshop during the preparation of the EAR, at which public comments and recommendations regarding the Comprehensive Plan shall be received for consideration. Notice of such workshop shall be by advertisement at least one week prior to the date of such meeting. At least one advertised Public Hearing shall be held by the Local Planning Agency prior to the LPA recommending the EAR to the City Council for their consideration, amendment, and adoption. The City Council shall, prior to adoption of the EAR, hold a minimum of two (2) advertised Public Hearings.	The process outlined by this policy was followed for the development of this evaluation. Public involvement opportunities exceeded the requirements of this policy.	Delete – address in Chapter 9, the Evaluation Element.
Policy ICE B-1.3: Maintenance of Data: Updating appropriate baseline data and measurable objectives to be accomplished for each five-year period of the plan, and for long-term periods as necessary, shall be undertaken at intervals appropriate to the subject area of analysis, but no less frequently than every five years. However, Capital Improvement data should be maintained at semiannual and annual periods coincident with the City budget review process; population estimates should be maintained annually; utility systems capacity shall be annually monitored. Administrative procedures shall be adopted to define the local monitoring and data maintenance to be conducted.	A five-year evaluation was not conducted. Instead, ongoing evaluation is being implemented through the continuing planning process at this time. The CIE has been maintained and updated on an annual basis.	Delete – address in Chapter 9, the Evaluation Element. Administrative procedures have not been prepared.

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Policy ICE B-1.4: Plan Accomplishments: Accomplishments in the first five-year period, describing the degree to which the goals, objectives and policies have been successfully reached shall be identified and reported.	A five-year evaluation was not conducted. Instead, ongoing evaluation is being implemented through the continuing planning process at this time.	Delete – address in Chapter 9, the Evaluation Element.
Policy ICE B-1.5: Obstacles to the Plan: Obstacles or problems which resulted in under-achievement of goals, objectives, or policies shall be identified and reported.	Being conducted as part of the continuing planning process.	Delete – address in Chapter 9, the Evaluation Element.
Policy ICE B-1.6: Amended Goals or Policies: New or modified goals, or policies needed to correct discovered problems shall be identified and reported.	Being conducted as part of the continuing planning process.	Delete – address in Chapter 9, the Evaluation Element.
Policy ICE B-1.7: Continued Monitoring and Evaluation: A means of ensuring continuous monitoring and evaluation of the plan during the five-year period shall be identified and reported.	No formal evaluation method is currently being conducted. Ongoing evaluation is being implemented through the continuing planning process at this time.	Delete – address in Chapter 9, the Evaluation Element.