

City of Fellsmere Application Submittal Requirements

	Comprehensive Plan	Future Land Use Map	Zoning Map	Planned Development	Conditional Use	Variance	Preliminary Plan	Final Site Plan	Administrative Site Plan	Preliminary Plat	Final Plat	Development Agreement	Vested Rights	Concurrency Determination	Amendment to LDC	Special Events	Signs	Tree Removal	Driveways	Excavation/Fill (mining)	Telecommunication Tower	Annexation	
Application Form	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Application Fee	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Justification	X	X	X	X	X	X							X		X								
Analysis of Consistency	X	X	X	X	X	X	X	X	X				X		X							X	
Analysis of Compatibility		X	X	X	X	X	X		X				X		X							X	
Amendment Language	X											X			X								
Legal Description & Sketch		X	X	X	X	X	X	X	X	X	X	X	X	X		X					X	X	X
Property Address		X	X	X	X	X	X	X	X		X	X	X	X		X	X	X	X	X	X	X	
Property Trax Identification No.		X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	
Boundary Survey				X	X	X	X	X	X	X	X										X	X	X
Site Sketch						X						X					X	X	X	X			
Preliminary Plan							X			X				X									
Site Plan					X			X	X		X										X	X	
Phasing Plan							X																
Development Agreement												X											
Adequate Public Facilities Analysis		X	X	X	X		X	X	X			X		X	X								
Vicinity Map		X	X	X	X	X	X	X	X	X	X	X	X	X							X	X	X
Existing Conditions Map		X	X	X	X	X	X	X	X	X	X	X	X	X							X	X	X
Preliminary Environmental Assessment		X	X	X			X			X		X											
Environmental Assessment					X			X	X		X										X	X	
Existing Easements		X	X	X	X	X	X	X	X	X	X	X	X	X							X	X	X
Preliminary Engineering Plans							X			X													
Improvement Plans								X	X	X	X										X	X	
Stormwater Management Report								X	X	X	X			X									
Potable Water Calculations								X	X	X	X			X									
Sanitary Sewer/Lift Station Calculations								X	X	X	X			X									
Traffic Statement		X	X	X	X	X	X	X	X			X		X									
Topographic Survey							X	X	X	X	X										X		
Preliminary Plat										X													
Final Plat											X												
Building Elevations, Materials, Colors					X	X	X	X	X			X											
Sign Elevations, Materials, Colors					X		X	X	X			X											
Proof of Ownership		X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	X
Authorization for Representation	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Name of Applicant	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Name of Development				X	X	X	X	X	X	X	X	X	X	X							X	X	

Where a concurrent preliminary/final application is submitted, only final documents are required.

Where phasing is not proposed, a phasing plan is not required.