

**APPLICATION FOR
PRELIMINARY/FINAL DEVELOPMENT PLAN**
City of Fellsmere, 22 S. Orange Street, Fellsmere, Florida 32948
Phone: 772-571-9077 Fax: 772-571-0097

Check all that apply: _____ PRELIMINARY _____ FINAL
Concurrent Development Agreement: Yes___ No ___

Applicant

Company _____ Phone _____
Name _____ Mobile _____
Address _____ Fax _____
_____ Email _____

If Applicant is not the full owner of the Property, please provide a signed authorization from the owner permitting the application and acknowledging responsibility for all fees, fines, and property encumbrances that may be imposed as a result of this application.

Applicant's Representative

Company _____ Phone _____
Name _____ Mobile _____
Address _____ Fax _____
_____ Email _____

Real Property Owner

Company _____ Phone _____
Name _____ Mobile _____
Address _____ Fax _____
_____ Email _____

Professional Consultants (if applicable)

Architect _____ Phone _____
Name _____ Mobile _____
Address _____ Fax _____
_____ Email _____

Engineer _____ Phone _____
Name _____ Mobile _____
Address _____ Fax _____
_____ Email _____

Traffic _____ Phone _____
Name _____ Mobile _____
Address _____ Fax _____
_____ Email _____

Surveyor _____ Phone _____
Name _____ Mobile _____
Address _____ Fax _____
_____ Email _____

Property

Development Name: _____
Address _____ Total Acreage _____
_____ Tax Folio Number _____
Proposed Use _____ Current Use _____
Proposed Land Use _____ Current Land Use _____
Proposed Zoning _____ Current Zoning _____

TYPE OF DEVELOPMENT PROPOSED

(attach additional sheets if necessary)

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Application Checklist – THREE COPIES OF EACH APPLICABLE ITEM

- ___ Application fees as set by resolution of the City Council
- ___ Warranty Deed for subject property
- ___ Legal description and sketch of property including word version of legal description containing total acreage
- ___ Certificate of Title from attorney or Title Insurance Company dated no further than 6 months before date of application
- ___ Certificate of good standing for corporate owner/copy of articles of incorporation, if applicable
- ___ Letter of authorization of all lien holders (if applicable)
- ___ If the property is not owned or is owned only in part by the applicant, a notarized letter must accompany the application giving written consent by all property owners of the subject property including the name and address of all owners
- ___ Vicinity and Existing Conditions Map
- ___ Environmental Statement, if applicable
- ___ Concurrency Analysis, including traffic impact statement
- ___ Preliminary or Final Development Plan
- ___ Preliminary Development Schedule
- ___ Preliminary or Final Drainage Statement, as applicable
- ___ Preliminary or Final Landscape Plan, as applicable
- ___ Conceptual building elevations indicating style(s) and materials to be used within the development
- ___ List of Site Specific Development Standards (variances from the Land Development Code)
- ___ Mailing labels of names and addresses of all property owners within a 300' radius of the property covered by this application

STATE OF _____
COUNTY OF _____

I, _____, being first duly sworn, depose and say that:

_____ I am the owner of the subject property, or if corporation, I am the officer of the corporation authorized to act on this request.

_____ I am the legal representative of the owner of the subject property of this application.

All the answers to the questions in this application and all sketches and data attached to and made part of this application are true to the best of my knowledge.

Signature of Applicant

Date

SWORN TO AND SUBSCRIBED before me this _____ day of _____, _____ by _____, who is personally known to me or produced _____ as identification.

Notary Public / My Commission Expires:
My Commission Number is:

FOR CITY USE ONLY

Permit Fee Due _____ Retainer Fee Due _____ Receipt # _____ Receipt Date _____
Routing: CM Fin. Util. FD PD Att. Eng. Traf. Env. Arch. IRC-Util. IRC-Road
(circle applicable review entities) Project No. _____ Date Application Complete _____