

**APPLICATION FOR
PRELIMINARY/FINAL DEVELOPMENT PLAN**
City of Fellsmere, 22 S. Orange Street, Fellsmere, Florida 32948
Phone: 772-571-9077 Fax: 772-571-0097

Check all the apply: _____ PRELIMINARY _____ FINAL

Applicant

Name _____
Address _____

Phone _____
Mobile _____
Fax _____
Email _____

If Applicant is not the full owner of the Property, please provide a signed authorization from the owner permitting the application and acknowledging responsibility for all fees, fines, and property encumbrances that may be imposed as a result of this application.

Applicant's Representative

Company _____
Name _____
Address _____

Phone _____
Mobile _____
Fax _____
Email _____

Professional Consultants (if applicable)

Architect _____
Name _____
Address _____

Phone _____
Mobile _____
Fax _____
Email _____

Engineer _____
Name _____
Address _____

Phone _____
Mobile _____
Fax _____
Email _____

Traffic _____
Name _____
Address _____

Phone _____
Mobile _____
Fax _____
Email _____

Surveyor _____
Name _____
Address _____

Phone _____
Mobile _____
Fax _____
Email _____

Property

Development Name: _____
Address _____

Total Acreage _____
Tax Folio Number _____
Current Use _____
Current Land Use _____
Current Zoning _____

Proposed Use _____
Proposed Land Use _____
Proposed Zoning _____

Concurrent Development Agreement: Yes _____

No _____

TYPE OF DEVELOPMENT PROPOSED

(attach additional sheets if necessary)

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Application Checklist – THREE COPIES OF EACH APPLICABLE ITEM

- _____ Application fees as set by resolution of the City Council.
- _____ Warranty Deed for subject property.
- _____ Legal description and sketch of the property including word version of legal description containing total acreage.
- _____ Certificate of Title from an attorney or Title Insurance Company dated no further than 6 months before date of application.
- _____ Certificate of good standing for corporate owner/copy of articles of incorporation, if applicable.
- _____ Letter of authorization of all lien holders (if applicable).
- _____ If the property is not owned or is owned only in part by the applicant, a notarized letter must accompany the application giving written consent by all property owners of the subject property including the name and address of all owners.
- _____ Vicinity and Existing Conditions Map.
- _____ Environmental Statement, if applicable.
- _____ Concurrency Analysis, including traffic impact statement.
- _____ Preliminary or Final Development Plan.
- _____ Preliminary Development Schedule.
- _____ Preliminary or Final Drainage Statement, as applicable.
- _____ Preliminary or Final Landscape Plan, as applicable.
- _____ Conceptual building elevations indicating style(s) and materials to be used within the development.
- _____ List of Site Specific Development Standards (variances from the Land Development Code).
- _____ Mailing labels of names and addresses of all property owners within a 300' radius of the property covered by this application.

STATE OF _____
COUNTY OF _____

I, _____, being first duly sworn, dispose and say that:

_____ I am the owner of the subject property, or if corporation, I am the officer of the corporation authorized to act on this request.

_____ I am the legal representative of the owner of the subject property of this application.

All the answers to the questions in this application and all sketches and data attached to and made part of this application are true to the best of my knowledge.

Signature of Applicant

Date

SWORN TO AND SUBSCRIBED before me this _____ day of _____, _____ by _____, who is personally known to me or produced _____ as identification.

Notary Public / My Commission Expires:
My Commission Number is:

FOR CITY USE ONLY

Permit Fee Due _____ Retainer Fee Due _____ Receipt # _____ Receipt Date _____
Routing: CM Fin. Util. FD PD Att. Eng. Traf. Env. Arch. IRC-Util. IRC-Road
(circle applicable review entities) Project No. _____ Date Application Complete _____